



# Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Mark Mills  
FIRE CHIEF

## ROSS VALLEY FIRE DEPARTMENT STAFF REPORT

For the meeting of: October 12, 2016

To: Board of Directors  
From: Mark E. Mills, Fire Chief  
Subject: Chief's Update

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### RECOMMENDATION:

For the Board's information

### FLEET

### FACILITIES

Station 18

Station 19 – Generator out of service

Station 20

Station 21

No other significant changes or repairs are being made at this time.

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HEADQUARTERS: 777 San Anselmo Avenue, San Anselmo, CA 94960 TEL: (415) 258-4686 FAX: (415) 258-4689 [www.rossvalleyfire.org](http://www.rossvalleyfire.org)



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## PERSONNEL ACTIVITIES

### OUT OF COUNTY RESPONSES

9/18 - 9/28 BC Dan Mahoney, Soberanes Incident (10 Day assignment)  
Strike Team Leader (T)

## PREVENTION ACTIVITIES

### September

Operational Use Permits	1
Construction Permits	15
Planning Applications (Plan Review)	12
Fire Protection Permits	11

**Total Plan Reviews (Does not include re-submittals)**

**Ross- 9      San Anselmo-14      Fairfax-11      Sleepy Hollow-5**

### **Inspections Conducted**

### September

Construction Final	8
Sprinkler Hydro Inspections	6
Sprinkler Final Inspections	6
Re-inspections	1
Fire Alarm Final	2
Re-inspections	
VMP Inspections	5
Resale Inspections	35
Re-inspections	1
State Mandated Inspections	1
Re-inspections	

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Code Enforcement	3
Photovoltaic Inspections	2
Hood & Duct/Commercial Kitchen	
Underground Fire Line Inspections	7
Tents/Awnings	1

**Total Inspections Conducted 78**

**Ross- 27 San Anselmo-25 Fairfax-18 Sleepy Hollow-8**

**Pre-construction Meetings: 9**  
**Ross Weekly Staff Meeting: 5**

## Chief's Activities

### Chief Mills:

- 9/15 Marin County Fire Chief's Association meeting
- 9/19 OES Regional update teleconference
- 9/20 Met with Ross property owner concerning project
- 9/20 Fire District Association of California Board meeting
- 9/21 Met with Sleepy Hollow resident concerning project
- 9/25 Annual pancake breakfast
- 9/26 Met with Fairfax contractor concerning project & inspected project, OES Regional update teleconference
- 9/27 Met with Executive Management Committee concerning 5 year budget projections
- 9/30 Teleconference focus group on shared services & governance
- 10/3 OES Regional update teleconference

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## BC Grasser attended:

- 9/10 Shift Training
- 9/10 Employee Assistance Program Introduction
- 9/20 Meeting in Ross WUI
- 9/24 Hydrant Flow @ San Domenico School
- 10/4 Operations and Training Meeting

## BC Stasiwoski attended:

- 9/19 Shift meeting/training for EAP and MHN representative
- 9/25 Annual Pancake Breakfast and Country Fair Days
- 10/1 Evacuation Drill in Kent Woodlands
- 10/6 BC's meeting
- 10/12 BC/Chief staff meeting

## BC Mahoney attended:

- 9/12 – Meeting with Elite Tree Service for San Anselmo Vegetation Grant
- 9/14 – Acting Battalion Chief Training at communications center with Captain Popken
- 9/19- 9/28 – Respond to Soberanes Fire in Monterey County (strike team leader Trainee)
- 9/29 – Battalion Chiefs negotiation meeting
- 10/4 – Marin County Operations meeting
- 10/6 – Meeting with Battalion Chiefs for trade policy
- 10/10 - Battalion Chiefs negotiation meeting
- 10/12 – Battalion Chief/Chief staff meeting

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